



# Quality Policy

S2S is committed to offering recycling, re-use and destruction services that satisfies customer needs for quality, cost, performance and safety whilst offering an end of life solution that meets the requirement of both the EU & UK legislation and EA & DEFRA guidelines.

At S2S Electronics we know our customers judge us on the quality of the services we provide. Quality comes first. In 1995 BSI approved our quality management system to BS EN ISO 9001:1994. We continually strive to improve our systems within the framework of this standard and its' latest successor - BS EN ISO 9001:2015 and deliver the products and services our customers expect.

To achieve this, we:

- Establish strong relationships with our customers and suppliers to improve the quality of what is sold and purchased.
- Provide all employees with an environment and training that supports the delivery of high-quality products and services and encourages everyone to realise their full potential.
- Hold regular management meetings to determine and review measurable quality objectives.
- Ensure that resources are available to meet those objectives.
- Regularly review the quality policy to confirm its' continuing suitability.
- Communicate the quality policy throughout the company to promote a full understanding of our quality aims.

Ultimate responsibility for quality lies with the responsible manager named below. However, the continuing success of S2S Electronics depends upon everyone working as a team to enhance our performance.

It is a mandatory condition of employment that all personnel follow our agreed procedures to maintain the highest levels of quality at all times.



## Version Control Table

| Version   | Date     | Author      | Status | Description of Change   |
|---|----------|-------------|--------|---|
| 1.0   | 08/01/20 | Rachel Hall | Draft  | Template created from WI template, to be used for new Policy Documents              |
| 1.1   | 08/01/20 | Rachel Hall | Live   | Update wording on objectives and responsibilities after copied from previous policy |
| 1.2   | 17/11/20 | David Smith | Live   | Review, copied to uSecure for internal S2S staff                                    |
| Approved Date: 17/11/2020   |          |             |        |   |
| Approved By: Rachel Hall  |          |             |        |   |
| Review Date: To be reviewed at least annually or upon significant change. Please note reviews are not recorded in version control table but in the document review file.  |          |             |        |   |
| Responsible Manager: David Smith  |          |             |        |   |
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